



THE GRANGE  
SCHOOL



**Recruitment Pack**  
School Minibus Driver (Nantwich  
to Hartford) - Fixed Term Contract

# Welcome

Thank you for your interest in the position of School Minibus Driver at The Grange School in Hartford. We are an independent, co-ed school for children aged 4-18 located in the heart of Cheshire and we are looking for passionate and dedicated staff.

We are committed to providing a rigorous and engaging curriculum that meets the needs of all learners. The curriculum is aligned to the latest standards, and it is designed to challenge students and help them reach their full potential. We also believe that it is important for all staff to be lifelong learners themselves, so the school offers access to up to 300 courses to help you grow and progress. These opportunities can help you improve your skills and knowledge.

The school has a supportive and collaborative school community. Teachers and support staff work together to create a positive learning environment for students. They also provide support and resources to each other, which helps everyone to be more effective in their work. The Grange School is committed to providing a high-quality education for all students, and we are constantly striving to improve.

If you are a passionate and dedicated individual looking for a school that is committed to providing a first-class education for all students, then The Grange is the place for you. If you would like to discuss this vacancy please contact Mrs Lynn Geary, HR and Governance Officer by email to: [recruitment@grange.org.uk](mailto:recruitment@grange.org.uk), or call 01606 539039.

Dr Lorraine Earps  
Head



## Hartford, Cheshire

Hartford is a village in Cheshire West and Chester, 2 miles to the south west of the town of Northwich and surrounded by Weaverham to the north, Kingsmead and Davenham to the east, Whitegate and Marton to the south and Cuddington to the west.

The village was recorded in the Domesday Book of 1086, when the Manor was held by Gilbert de Venables as part of the Barony of Kinderton. In 1644 during the English Civil War a battle was fought at Hartford Green when Royalists from Chester encountered the Parliamentary forces from Northwich.

Hartford has a number of Grade II listed buildings including Hartford Hall Hotel which dates from the 16th century and Vale Royal Railway Viaduct, built in 1837. There are also a number of local shops including a hairdressers, dry cleaners, florist, a cafe and a butcher. The village is also home to Hartford Tennis Club, Hartford Cricket Club, a bowling club, and a golf course with a driving range.

The A556 bypasses the village as part of the Northwich bypass and the bridge that carries the road over the River Weaver is known as Hartford Bridge or Blue Bridge, and was built in 1938.

Hartford is served by Hartford railway station on the West Coast Main Line between Liverpool and Crewe and by Greenbank railway station on the Mid- Cheshire Line between Chester and Manchester Piccadilly.



# School Minibus Driver (Nantwich to Hartford)

## The Opportunity

**Salary:** £16.00 per hour

**Reports to:** Finance Assistant

**Working hours:** 25 hours per week, Monday – Friday, 6.30am – 9.00am & 3:00pm – 5:30pm (approximate hours), term time only, plus potentially additional hours available during the day. Split shifts of mornings or afternoons will also be considered.

We are seeking to recruit a careful reliable School Minibus Driver to work on a fixed term contract from 3rd September 2026 - 3th July 2027.

The successful candidate will be able to relate to children and parents in a professional manner.

Possess excellent driving skills, reliable, punctual, well presented, local knowledge/route planning skills, customer service skills, flexible and a good team player and works well on their own.

The ideal candidate must have a clean driving licence with D1 or PSV entitlement.

The working hours are from 6.30am to 9.00am and from 3:00pm to 5:30pm, Monday to Friday, term time only. However, there may be occasions due to traffic that this may vary. In addition, on some days of the year the driver will be requested to adjust the hours slightly to accommodate a change in school day.

The hourly rate of pay is currently £16.00 per hour for 25 hours per week over 36 weeks of the year but split over 12 months to provide a regular monthly salary.

The successful candidate will be subject to an enhanced DBS check.

We offer the successful candidate:

- Supportive governors and staff
- A well-resourced working environment
- Professional development
- The opportunity to work at an outstanding school
- 24/7 access to an Employee Assistance Programme

We are a friendly and supportive organisation with great staff and great environment.

**Duties:**

- Perform minibus checks twice a day before journey
- Use web based application to monitor passengers (training provided)
- Complete the route twice a day in accordance with the Bus Driver Procedures

Branded uniform will be provided



# Employee Benefits

Here at The Grange School we offer a competitive package of employee benefits, including:

## **Employee Assistance Programme: with Health Assured**

**Use of on-site facilities:** Staff have free membership to the school's onsite gym, outside of school hours and use of the sports hall. All staff can also take advantage of discounted ticket prices to shows at The Grange Theatre.

**Social events:** All new staff are invited to join us for a welcome meal and we also host an annual summer BBQ and Christmas party. A variety of wellbeing activities are also planned around school INSET days.

**Staff discounts:** The Grange has partnered with 'Benefit Hub' who offer discounts and money- saving deals on shopping, holidays, insurance etc. We have also partnered with local businesses who offer discounts on car maintenance and local gym memberships.

**Cycle to work scheme:** Cycle scheme is an employee benefit that saves you 26-40% on a bike and accessories. You pay nothing upfront and the payments are taken tax efficiently from your salary.





## How to apply

To apply for this position please complete and return an application form and write a covering letter for the attention of the Head, Dr Lorraine Earps and send to: [recruitment@grange.org.uk](mailto:recruitment@grange.org.uk).

**Further details of the route (Route 8) is available here:**

[https://cdn.vectare.co.uk/media/grange2526/The\\_Grange\\_School\\_Transport\\_Guide\\_202526\\_v4.pdf](https://cdn.vectare.co.uk/media/grange2526/The_Grange_School_Transport_Guide_202526_v4.pdf)

Applications can also be returned to us by post, to: The Grange School, Bradburns Lane, Hartford, Cheshire CW8 1LU.

**The closing date for applications is 31st May 2026 at 12noon.**

*The Grange School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check.*

*This post is exempt from the Rehabilitation of Offenders Act 1974.*



# THE GRANGE SCHOOL

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